

Sample Resolution for Government Agencies

Resolution No. _____

RESOLUTION OF
THE _____

(Governing Body, City Council/Board. of Supervisors)

OF _____ APPROVING THE APPLICATION FOR GRANT
FUNDS

(City, County, District)

FROM THE WILDLIFE CONSERVATION BOARD/CALIFORNIA RIPARIAN HABITAT
CONSERVATION PROGRAM FOR THE

(Title of Project)

WHEREAS, the Legislature has established the California Riparian Habitat
Conservation Program within the Wildlife Conservation Board and, through a grant
program is providing assistance to further the objectives of the California Riparian
Habitat Conservation Program.

WHEREAS, the _____ intends to
(Governing Body)

(Brief Description of Project)

for the conservation, restoration, and/or enhancement of riparian habitat.

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF THE

_____ HEREBY:
(Name of Governing Body)

1. Approve the filing of an application for funding from the Wildlife Conservation
Board/California Riparian Habitat Conservation Program; and,

2. Certifies that _____ will comply
(Name of Governing Body)

with all federal, state, and local environmental, public health, and other appropriate laws and regulations applicable to the project and will obtain all appropriate permits applicable to the project; and

3. Agrees to operate and maintain the project and further commits to the terms and conditions specified in the grant agreement; and

4. Appoints _____ as representative of
(Authorized person)

the _____ to conduct negotiations, execute and submit all documents, including, but not limited to, applications, agreements, amendments, payment requests, and other documents which may be necessary for the completion of the proposed project.

APPROVED AND ADOPTED THE _____ day of _____ 200__.

I hereby certify that the foregoing Resolution No. _____ was adopted by

the _____.
(Name of Governing Body)

Clerk

Date

Sample Resolution for Non-Profit Organizations

RESOLUTION No. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF

(Name of Organization)

FOR THE _____
(Title of Project)

WHEREAS the Legislature has established the California Riparian Habitat Conservation Program within the Wildlife Conservation Board and through a grant program for nonprofit organizations is providing assistance to further the objectives of the program, to conserve, restore, and/or enhance riparian habitat.

WHEREAS, the _____ intends to

(Brief Project Description)

for the conservation, restoration, or enhancement of riparian habitat.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE

_____ HEREBY:
(Name of Organization)

1. Approves the filing of an application for funding from the Wildlife Conservation Board/California Riparian Habitat Conservation Program; and
2. Certifies that _____ will comply
(Name of Organization)
with all federal, state, and local environmental, public health, and other appropriate laws and regulations applicable to the project and will obtain all appropriate permits applicable to the project; and

3. Agrees to operate and maintain the project and further commits to the terms and conditions specified in the grant agreement; and

4. Appoints _____ as representative of
(Authorized Person)

the _____ to conduct negotiations,
(Name of Organization)

execute and submit all documents including but not limited to applications, agreements, amendments, payment requests, and other documents which may be necessary for the completion of the proposed project.

APPROVED AND ADOPTED THE _____ day of _____ 199__.

I hereby certify that the foregoing Resolution was adopted by the Board of Directors of the _____
(Name of Organization)

Chairman/President

Wildlife Conservation Board

California Riparian Habitat Conservation Program

Application for Riparian Restoration Project Funding

The purpose of the California Riparian Habitat Conservation Program is to administer funding that will be used to protect, restore and enhance riparian habitat. This funding is available for grants to eligible parties for riparian restoration projects on public or private land in California. Eligible parties include federal, state and local government agencies, and nonprofit conservation organizations that are certified under Section 501c3 of the Internal Revenue Code.

Date of Application:_____

Project Title:_____

Funding Request:_____

Total Estimated Project Cost:_____

Proposed Starting Date:_____

Project Applicant

Organization:_____

Federal Employee Identification Number (nonprofit organizations only):_____

Name of Representative:_____

Address:_____

City:_____ CA Zip:_____

Phone:_____ Fax:_____

E-mail:_____

Landowner (if different from applicant)(attach extra page if multiple owners)

Name:_____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Fax:_____

E-Mail:_____

Project Location (include project location map)

County:_____ Watershed:_____

Township:_____ Range:_____

Section(s):_____

Assessor's Parcel Number(s):_____

Current land use(s) and for entire
property:_____

Zoning_____

Is this property protected by a Williamson Act Contract? _____

Please submit an approved resolution in support of the grant request (see
attached sample resolution forms)

**Please provide the following information. If you have questions or need
clarification, please contact the Program Manager.**

Current site conditions

Describe the current project site conditions. For example, is the riparian habitat
degraded or fragmented? Will the project restore habitat that was removed
completely? Include photographs to illustrate the conditions.

Provide a site map or diagram that shows the total project and includes the
proposed restoration elements

Problem and Goal

Describe the project goal (what is the problem that will be solved by the project?).
Is the desired habitat condition based on historical conditions or on reference
sites, or a combination of those?

What objectives will be implemented to solve the problem?

Long-term management and maintenance

Who will be responsible for the long-term management and maintenance of the project improvements?

What activities will be necessary during the long-term management and maintenance of this project?

Are the long-term managers willing to manage this project for 25 years or longer from the date it is approved by WCB?

Dimensions of Restored Area

Estimate the total acreage to be restored:

Estimate the length (feet) of the project:

Estimate the average width (feet) of the resulting restored habitat, excluding the stream (include dimension for both sides of stream if applicable):

Regional Context

What types of land practices are conducted on the adjacent landward property?:

What types of land practices are conducted on the upstream and downstream properties?:

Do these practices represent a threat to the long-term success of this project?

Will the surrounding area benefit from the project? Is there a real or perceived conflict between this project and the adjacent landowners?

Is the project near to or connected to existing or restored wildlife habitat? Is that habitat protected by conservation ownership (public or private)?

Is the project part of a regional conservation/restoration effort or plan?

Wildlife and Habitat Benefits

Will the project benefit any listed fish or wildlife species or plants, or any special-status species (including neotropical migrant birds)? If so, please list the species and describe how the project will benefit these species.

Concerning the stream that is part of the project:

Does the stream currently support native fish species? If so, please list the species.

If not, does the project have the potential to provide habitat that would attract native fish, or be utilized by fish if they were placed there?

Is the project area within the historic floodplain of the adjacent stream?

Does the restored area get flooded now (as part of its natural flow regime)? How often?

If not, could this condition be mimicked?

Other Information

How many cooperating (funding) partners are involved in this project? Please list them, and indicate if their funds have been approved for this project. If their funds have been requested, please indicate that. Provide a budget table that shows how the project's costs will be distributed among the partners (see example below). Is the landowner contributing cash?

Note: Matching funds or in-kind contributions are mandatory

SAMPLE PROJECT BUDGET

Work Item	Fund Source #1	Fund Source#2	WCB	Total Estimated Cost
Project Management				
Project Design (Site Plan, planting plan, etc.)				
Administration (10% of project cost)				
Materials				
Nursery – raised plants (if needed)				
Vegetation maintenance (irrigation, weeding, predator control, etc.)				
Project sign (show as WCB cost)				
Contingency (5% of project cost) – show as WCB cost				
TOTAL ESTIMATED COST				

Is the California Conservation Corps involved?

Is this project urgent? Please explain the urgency. Please provide an estimated project schedule.

List the types of permits that must be obtained for this project, and describe their status and who is applying for them. Is the project consistent with all local plans and ordinances?

Who is the CEQA lead agency for this project? What is the status of that process/document?

Do you have local support for this project? Can letters of support be generated?

(examples: Board of Supervisors, local farm bureau, conservation organizations, state legislators, etc.)

Describe your organization's experience and qualifications for implementing this project.

Have you contacted the local Department of Fish and Game office regarding their support or recommendations for this project?

Monitoring

How will the project be evaluated to determine success (what types of monitoring will be performed, and how often)?

Will the project manager provide periodic reports to WCB?

If you have any questions, please contact:

Scott Clemons

Riparian Program Manager

Phone: (916) 445-1072

Email: sclemons@dfg.ca.gov

Please mail two hard copies of the proposal to:

Al Wright, Executive Director

Wildlife Conservation Board

1807 13th Street, Suite 103

Sacramento, CA 95814

Also, send an electronic version of the proposal in Word or PDF format to Scott Clemons.